



AUGUSTA PAIN CENTER

1321 Interstate Parkway

Augusta, GA 30909

Phone: 706-738-7246

Fax: 706-738-7248

www.augustapaincenter.com

Richard S. Epter, M.D.

William S. Schiff, PsyD.

PATIENT INFORMATION SHEET

PATIENT'S LAST NAME		FIRST NAME		M.I.	DATE
ADDRESS			SSN	HOME PHONE	
CITY	STATE	ZIP CODE	EMAIL	CELL PHONE	
BIRTHDAY	RACE	SEX M F	REFERRAL SOURCE: (CIRCLE ONE) SELF NEWSPAPER AD PHYSICIAN _____ OTHER MEDIA YELLOW PAGES FRIEND _____		
MARITAL STATUS: (CIRCLE ONE) SINGLE MARRIED SEPARATED WIDOWED DIVORCED		EMPLOYMENT: (CHECK ONE) ___ FULL TIME ___ RETIRED ___ PART TIME ___ UNEMPLOYED		STUDENT: ___ FULL TIME ___ PART TIME	RELATIONSHIP TO INSURED: ___ SELF ___ SPOUSE ___ CHILD ___ OTHER
EMPLOYER/SCHOOL NAME			WORK ADDRESS		
CITY	STATE	ZIP	WORK PHONE	EMPLOYER ID #	
SPOUSE'S INFORMATION OR FINANCIALLY RESPONSIBLE PARTY (If other than patient)					
LAST NAME		FIRST NAME		M.I.	SSN
ADDRESS				HOME PHONE	
CITY	STATE	ZIP		CELL PHONE	
BIRTHDAY	SEX (circle one) M F	EMPLOYMENT: (CHECK ONE) ___ FULL TIME ___ RETIRED ___ PART TIME ___ UNEMPLOYED		STUDENT: ___ FULL TIME ___ PART TIME	RELATIONSHIP TO INSURED: ___ SELF ___ SPOUSE ___ CHILD ___ OTHER
EMPLOYER/SCHOOL NAME				HOW LONG?	
WORK ADDRESS				EMPLOYER ID #	
CITY	STATE	ZIP	WORK PHONE		
INSURANCE INFORMATION--THIS SECTION <u>MUST</u> BE COMPLETED					
PRIMARY INSURANCE COMPANY		POLICY #		GROUP #	PHONE
NAME OF INSURED (POLICY HOLDER)			INSURED'S SSN	INSURED'S DATE OF BIRTH	
SECONDARY INSURANCE COMPANY		POLICY #		GROUP #	PHONE
NAME OF INSURED (POLICY HOLDER)			INSURED'S SSN	INSURED'S DATE OF BIRTH	
WHAT LAB IS COVERED BY YOUR INSURANCE?					
EMERGENCY CONTACT INFORMATION					
PERSON TO NOTIFY IN CASE OF EMERGENCY		RELATIONSHIP TO PATIENT	PHONE	CELL PHONE	

I HEREBY ACKNOWLEDGE THAT ALL THE INFORMATION PROVIDED ABOVE IS TRUE
TO THE BEST OF MY KNOWLEDGE AND THAT ANY MISREPRESENTATIONS MAY BE
PUNISHABLE UNDER THE LAWS OF THE STATE OF GEORGIA.

SIGNATURE OF PATIENT/RESPONSIBLE PARTY



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Nicholas A. DeAngelo, D.O.

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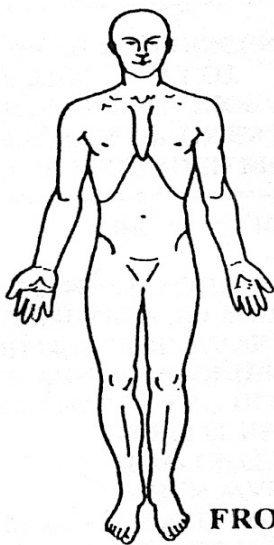
706.738.PAIN 706.738.7248 Fax

NAME: _____ MR#: _____ AGE: _____ DATE: _____

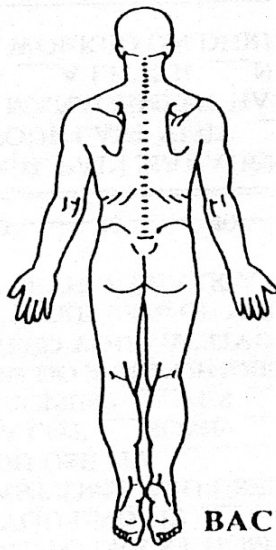
INITIAL PATIENT QUESTIONNAIRE

1. WHAT IS THE MAIN REASON YOU ARE HERE? _____
WHERE IS YOUR PAIN NOW? _____
2. WHEN DID THIS PROBLEM **FIRST** START AND DID ANYTHING CAUSE OR BRING ON THIS PROBLEM? _____
3. WHAT HAVE YOU DONE FOR THIS PROBLEM:
PAIN MEDICINES _____
INJECTIONS ___ YES ___ NO IF YES, WHERE AND WHEN? _____
PHYSICAL THERAPY ___ YES ___ NO IF YES, WHERE AND WHEN? _____
TENS OR MENS THERAPY ___ YES ___ NO IF YES, WHERE AND WHEN? _____
PAIN OR PSYCHOLOGICAL COUNSELING ___ YES ___ NO IF YES, WHERE AND WHEN? _____
4. HAVE YOU SEEN ANY OTHER DOCTORS FOR THIS PROBLEM (PLEASE LIST THEM)? _____
5. HAVE YOU HAD ANY STUDIES, XRAYS, SCANS (CT, MRI, etc.) FOR THIS PROBLEM? _____
6. HAVE YOU HAD PREVIOUS SURGERY IN THIS AREA OR IN YOUR BACK - WHAT YEAR, DOCTOR? _____

7. PLEASE USE THE FOLLOWING SYMBOLS TO SHOW WHERE YOU HURT:
SYMBOLS:



FRONT



BACK

DULL ACHE	OOOOOOOO
SHARP/KNIFELIKE	//////////
BURNING	XXXXXXXXXX
THROBBING	TTTTTTTTTT
PINS/NEEDLES	:::::::::::
SHOOTING	-----
ELECTRIC SHOCK	SSSSSSSSSS
MUSCLE CRAMPS	MMMMMMM
NUMBNESS	=====

8. ON A SCALE FROM 0-10 RATE YOUR PAIN :
(0= NO PAIN, 5= MODERATE, 10= WORST YOU HAVE EVER HAD)

NOW 0-----1-----2-----3-----4-----5-----6-----7-----8-----9----- 10
LEAST 0-----1-----2-----3-----4-----5-----6-----7-----8-----9----- 10
MOST 0-----1-----2-----3-----4-----5-----6-----7-----8-----9----- 10

9. IS YOUR PAIN NOW: ___ CONTINUOUS ___ ALMOST CONTINUOUS ___ INTERMITTENT

10. IS YOUR PAIN EVER:

___ DULL ___ SHARP ___ ACHING ___ KNIFELIKE ___ STABBING ___ THROBBING
___ RADIATING/SHOOTING/ELECTRIC SHOCK ___ BURNING ___ LIKE PINS/NEEDLES



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NAME: _____ MR#: _____ AGE: _____ DATE: _____

11. WHAT MAKES YOUR PAIN WORSE? _____
____ SITTING ____ STANDING ____ LAYING ____ WALKING ____ BENDING-FORWD-BACKWD
____ LIFTING ____ RAIN ____ COLD ____ HEAT ____ COUGHING / SNEEZING / STRAINING
12. WHAT MAKES YOUR PAIN BETTER? _____
____ SITTING ____ STANDING ____ LAYING ____ WALKING ____ BENDING-FORWD-BACKWD
____ HOT SHOWER/BATH ____ HEATING PAD ____ CHANGING POSITION _____
____ PAIN MEDS _____
13. IS YOUR PAIN PRESENT: ____ AT REST ____ WITH ANY MOVEMENT
14. DO YOU HAVE ANY NUMBNESS? ____ YES ____ NO
IF YES, WHERE? _____
15. DO YOU HAVE ANY WEAKNESS? ____ YES ____ NO
IF YES, WHERE? _____
16. DO YOU HAVE ANY PROBLEMS WALKING? ____ YES ____ NO IF YES, PLEASE DESCRIBE: _____

17. DO YOU HAVE ANY PROBLEMS WITH SEXUAL FUNCTION? IF YES, PLEASE DESCRIBE: _____

18. DO YOU HAVE ANY PROBLEMS **SLEEPING**: ____ YES ____ NO
IF YES, WHY? _____
19. HAVE YOU BEEN TAKING ANYTHING TO HELP YOU SLEEP? ____ YES ____ NO
IF YES, LIST: _____

20. WHEN WERE YOU LAST ABLE TO **FUNCTION** AT 100 PERCENT (ABLE TO DO EVERYTHING YOU WANTED TO)? _____
21. COMPARED TO WHEN YOU FUNCTIONED AT 100 PERCENT, ON A SCALE FROM ZERO TO ONE HUNDRED, AT WHAT PERCENT WOULD YOU RATE YOUR **CURRENT** ACTIVITY LEVEL

100%-----90-----80-----70-----60-----50-----40-----30-----20-----10-----0%

22. CHECK WHICH OF THE FOLLOWING ACTIVITIES YOU ARE STILL DOING:
____ HOUSEHOLD CHORES ____ SHOPPING ____ WALKING ____ DRIVING ____ WORKING
23. IS THIS A WORK RELATED INJURY? ____ YES ____ NO IF YES, PLEASE ANSWER THE FOLLOWING:
EMPLOYMENT: ____ FULL-TIME ____ PART-TIME ____ UNEMPLOYED SINCE: _____
EMPLOYER: _____ JOB DESCRIPTION: _____
LIGHT DUTY SINCE: _____ OFF WORK SINCE: _____
RETIRED SINCE: _____ DISABILITY SINCE: _____
WORKMAN'S COMP SINCE: _____
24. IS LITIGATION (A LAW SUIT): PENDING ____ YES ____ NO
PROBABLE ____ YES ____ NO
POSSIBLE ____ YES ____ NO

IF YES TO ANY OF THESE, PLEASE LIST ATTORNEYS NAME(S): _____

PATIENT HEALTH HISTORY

In order for us to obtain a complete medical history, it is important that you fill out **EVERY** item as completely as possible. This information will be entered into the computer and you may request a copy of this report.

Full Name _____ Male () Female () Date of birth _____

Pharmacy Preference (include location) _____

Name of Primary Care Physician _____ Referring Physician _____

Main Reason you are seeing the doctor today _____

Are you taking ANY kind of medication now? (This includes prescription, over-the-counter or herbal medications) () Yes () No **If yes, please list below and include dosages.**

Name of Medication	Dosage	How often taken

Are you taking any BLOOD THINNERS? () Yes () No Name of blood thinner _____

Are you allergic to any medications? () Yes () No If yes, please list below.

Name of Medication	Type of Reaction

List any surgeries you have had (including dates).

Surgeries and Hospitalizations	Dates	Surgeries and Hospitalizations	Dates

Have you had problems with anesthesia (being numbed or put to sleep)? () Yes () No

Current or most recent occupation: _____ Are you disabled? () Yes () No

Have you used any of the following medications in the past? If yes, check ALL that apply.

- | | | | | | |
|------------------------------------|------------------------------------|------------------------------------|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> Ambien | <input type="checkbox"/> Lidoderm | <input type="checkbox"/> Rozerem | <input type="checkbox"/> Hydrocodone | <input type="checkbox"/> Suboxone | <input type="checkbox"/> Celebrex |
| <input type="checkbox"/> Buspar | <input type="checkbox"/> Lunesta | <input type="checkbox"/> Tegretol | <input type="checkbox"/> Kadian | <input type="checkbox"/> Ultracet | <input type="checkbox"/> Diclofenac |
| <input type="checkbox"/> Clonidine | <input type="checkbox"/> Lyrica | <input type="checkbox"/> Tofranil | <input type="checkbox"/> Lorcet | <input type="checkbox"/> Ultram | <input type="checkbox"/> Lodine |
| <input type="checkbox"/> Cymbalta | <input type="checkbox"/> Maxalt | <input type="checkbox"/> Topamax | <input type="checkbox"/> Lortab | <input type="checkbox"/> Vicodin | <input type="checkbox"/> Mobic |
| <input type="checkbox"/> Desyrel | <input type="checkbox"/> Mexitil | <input type="checkbox"/> Zolof | <input type="checkbox"/> Methadone | <input type="checkbox"/> Amrix | <input type="checkbox"/> Motrin |
| <input type="checkbox"/> Dilantin | <input type="checkbox"/> Neurontin | <input type="checkbox"/> Zonegran | <input type="checkbox"/> Morphine | <input type="checkbox"/> Baclofen | <input type="checkbox"/> Naprelan |
| <input type="checkbox"/> Effexor | <input type="checkbox"/> Norpramin | <input type="checkbox"/> Avinza | <input type="checkbox"/> MS Contin | <input type="checkbox"/> Flexeril | <input type="checkbox"/> Naproxen |
| <input type="checkbox"/> Elavil | <input type="checkbox"/> Paxil | <input type="checkbox"/> Darvocet | <input type="checkbox"/> Opana ER | <input type="checkbox"/> Parafon forte | <input type="checkbox"/> Relafen |
| <input type="checkbox"/> Gabitril | <input type="checkbox"/> Pristiq | <input type="checkbox"/> Demerol | <input type="checkbox"/> Opana IR | <input type="checkbox"/> Robaxin | <input type="checkbox"/> Toradol |
| <input type="checkbox"/> Imitrex | <input type="checkbox"/> Prozac | <input type="checkbox"/> Dilaudid | <input type="checkbox"/> Oxycontin | <input type="checkbox"/> Zanaflex | <input type="checkbox"/> Vioxx |
| <input type="checkbox"/> Klonopin | <input type="checkbox"/> Relpax | <input type="checkbox"/> Duragesic | <input type="checkbox"/> Percocet | <input type="checkbox"/> Bextra | <input type="checkbox"/> Voltaren |

PATIENT HEALTH HISTORY

NAME: _____

APPT DATE: _____

1. Are you allergic to any of the following?

- | | | | | | | | | |
|---------|-----|-----------------------|--------------|-----|-----------------------|---------------|-----|-----------------------|
| Seafood | Yes | <input type="radio"/> | Metal | Yes | <input type="radio"/> | Latex | Yes | <input type="radio"/> |
| Iodine | Yes | <input type="radio"/> | Contrast Dye | Yes | <input type="radio"/> | Adhesive Tape | Yes | <input type="radio"/> |

2. Mark the oval if you have been diagnosed with any of the following:

- | | | |
|---|--|---|
| <input type="radio"/> Cancer | <input type="radio"/> Emphysema | <input type="radio"/> Chronic Anxiety |
| <input type="radio"/> Cluster Headaches | <input type="radio"/> Pneumonia | <input type="radio"/> Bipolar Disorder |
| <input type="radio"/> Migraine Headaches | <input type="radio"/> Tuberculosis | <input type="radio"/> Depression |
| <input type="radio"/> Tension Headaches | <input type="radio"/> Chron's Disease | <input type="radio"/> Diabetes |
| <input type="radio"/> Temporal Arteritis | <input type="radio"/> Diverticulitis | <input type="radio"/> Thyroid Dysfunction |
| <input type="radio"/> Chronic Sinusitis | <input type="radio"/> Ulcer | <input type="radio"/> Anemia |
| <input type="radio"/> Stroke | <input type="radio"/> Hepatitis | <input type="radio"/> Hemophilia |
| <input type="radio"/> Congestive Heart Failure | <input type="radio"/> Hernia | <input type="radio"/> Sickle Cell Disease |
| <input type="radio"/> Coronary Artery Disease | <input type="radio"/> Liver Failure | <input type="radio"/> Sickle Trait |
| <input type="radio"/> Deep Vein Thrombosis | <input type="radio"/> Pancreatis | <input type="radio"/> Aneurism |
| <input type="radio"/> Heart Attack | <input type="radio"/> Reflux | <input type="radio"/> HIV |
| <input type="radio"/> Heart Disease | <input type="radio"/> Pregnant | <input type="radio"/> Lupus |
| <input type="radio"/> High Blood Pressure | <input type="radio"/> Recurring Cystitis | <input type="radio"/> Raynaud's Disease |
| <input type="radio"/> Peripheral Vascular Disease | <input type="radio"/> Kidney Failure | <input type="radio"/> TIA |
| <input type="radio"/> Irritable Bowel Syndrome | <input type="radio"/> Arthritis | <input type="radio"/> Asthma |
| <input type="radio"/> Von Willebrand Disease | <input type="radio"/> Spinal Stenosis | <input type="radio"/> Chronic Bronchitis |
| <input type="radio"/> Chronic Constipation | <input type="radio"/> Shingles | <input type="radio"/> COPD |

3. Mark the family members who have been diagnosed with any of the following:

- | | None | Mother | Father | Brother | Sister |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Problems with anesthesia | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Lung cancer | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Unknown type of cancer | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Heart disease | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| High blood pressure | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Asthma | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Stroke | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

4. Mark if Retired Yes

5. Marital Status Single

Married Divorced Widowed Other

6. Tobacco: Mark your tobacco use None Cigarettes Smokeless Other

Number of cigarettes per day

7. Current use of Alcoholic beverages: A drink is 1 shot of 1 glass of wine or 1 bottle/can of beer.

Less than 12 drinks/year 1-13 drinks/mo 14 drinks/week More than 2 drinks a day

8. Do you use drugs recreationally? Yes

- | | | |
|------------------------------------|-----------------------------------|---------------------------------|
| <input type="radio"/> Amphetamines | <input type="radio"/> Diazepam | <input type="radio"/> Morphine |
| <input type="radio"/> Barbituates | <input type="radio"/> Heoin | <input type="radio"/> Oxycodone |
| <input type="radio"/> Cocaine | <input type="radio"/> Hrdrocodone | <input type="radio"/> Soma |
| <input type="radio"/> Codeine | <input type="radio"/> Marijuana | |

9. Any dependency or addiction to drugs now or in the past:

- | | | |
|------------------------------------|-----------------------------------|---------------------------------|
| <input type="radio"/> Amphetamines | <input type="radio"/> Diazepam | <input type="radio"/> Morphine |
| <input type="radio"/> Barbituates | <input type="radio"/> Heoin | <input type="radio"/> Oxycodone |
| <input type="radio"/> Cocaine | <input type="radio"/> Hrdrocodone | <input type="radio"/> Soma |

Codeine Marijuana

10. Home living situation (Mark all that apply):

- Alone With Mother In Nursing Home
 With Spouse With Father Other
 With Children In Assisted Living

11. Do you have any personal handicaps, disabilities, or assistive/prosthetic devices?

Yes Type: _____

12. Do you now have or have you recently had any of the following? (Mark all that apply)

- | | | |
|--|---|---|
| <input type="radio"/> Dizziness | <input type="radio"/> Frequent nosebleeds | <input type="radio"/> Incontinence with coughing, sneezing, laughing or straining |
| <input type="radio"/> Fever | <input type="radio"/> Snoring | <input type="radio"/> Bleeds incessively after injury or surgery |
| <input type="radio"/> Hot Flashes or flushing | <input type="radio"/> Sore throat | <input type="radio"/> Bruises easily |
| <input type="radio"/> trouble sleeping | <input type="radio"/> Ulcers | <input type="radio"/> Decrease in size of muscles |
| <input type="radio"/> Unintentional weight gain | <input type="radio"/> Horseness or other voice changes | <input type="radio"/> Loss of muscle strength |
| <input type="radio"/> Unintentional weight loss | <input type="radio"/> Trouble chewing | <input type="radio"/> Muscle tenderness |
| <input type="radio"/> Hive | <input type="radio"/> Increase appetite | <input type="radio"/> Pain in back |
| <input type="radio"/> Recurring infections | <input type="radio"/> Feeling cold | <input type="radio"/> Pain in neck |
| <input type="radio"/> Low blood pressure | <input type="radio"/> Feeling hot when others don't | <input type="radio"/> Painful joints |
| <input type="radio"/> Blacking out or fainting | <input type="radio"/> Fatigue | <input type="radio"/> Stiffness in joints |
| <input type="radio"/> Discoloration of lips or nails | <input type="radio"/> Abdominal pain | <input type="radio"/> Swelling in joints |
| <input type="radio"/> Chest Pain | <input type="radio"/> Black stools | <input type="radio"/> Difficulty remembering |
| <input type="radio"/> Heart murmur | <input type="radio"/> Constipation | <input type="radio"/> Difficulty walking |
| <input type="radio"/> Irregular heart beat | <input type="radio"/> Diarrhea | <input type="radio"/> Difficulty with balance |
| <input type="radio"/> Leg cramps or pain in legs | <input type="radio"/> Heartburn | <input type="radio"/> Falling down |
| <input type="radio"/> Lightheadedness | <input type="radio"/> Indigestion | <input type="radio"/> Loss of bladder control |
| <input type="radio"/> Fainting while standing up | <input type="radio"/> Nausea | <input type="radio"/> Loss of bowel control |
| <input type="radio"/> Swelling (including ankles) | <input type="radio"/> Vomiting | <input type="radio"/> Numbness |
| <input type="radio"/> Double vision | <input type="radio"/> Decreased interest in sex | <input type="radio"/> Severe face pain |
| <input type="radio"/> Drooping eyelids | <input type="radio"/> Difficulty holding urine | <input type="radio"/> Seizures |
| <input type="radio"/> Ear drainage | <input type="radio"/> Difficulty stopping or starting urination | <input type="radio"/> Weakness |
| <input type="radio"/> Hearing loss | <input type="radio"/> Pain or burning with urination | <input type="radio"/> Anxiety |
| <input type="radio"/> Ear pain | <input type="radio"/> Frequent productive cough | <input type="radio"/> Depression |
| <input type="radio"/> Ringing in the ears | | <input type="radio"/> Homicidal thoughts |
| <input type="radio"/> Nasal congestion | | <input type="radio"/> Suicidal thoughts |
| <input type="radio"/> Chest pain of tightness | | <input type="radio"/> Wheezing |
| <input type="radio"/> Shortness of breath | | |
| <input type="radio"/> Difficulty breathing | | |



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PATIENT POLICIES AND PROCEDURES

I. CANCELLATION AND NO SHOW POLICY

As our goal is to meet the needs of our patients, we will make every effort to schedule your appointments as efficiently as possible. In return, ***it is your responsibility to make every effort to keep your scheduled appointments and to arrive at your specified time.*** We do realize that unanticipated events can occur and may prevent you from keeping your appointment. In fairness and consideration to other patients, however, we request that you notify our office immediately when you realize you will not be able to keep your appointment. At least 24 hours is required for cancellations to avoid a charge that is NOT covered by your medical insurance policy. A patients who does not show for an appointment and who does not give 24 hours notice will be charged a **\$40.00 cancellation fee**. Patients that fail to show on three occasions may be discharged from the practice for non-compliance, and a letter will be sent to the referring physician.

Due to a significant increase in patient no shows and last minute cancellations, a reservation for your future scheduled appointments will be necessary. At the time of scheduling, a credit card will be required only for the purpose of holding your scheduled appointment time. The credit card will not be utilized for any other reason and will not be used unless you fail to show for your scheduled appointment or you do not provide at least 24 hours notice of cancellation.

I hereby authorize Augusta Pain Center to charge my credit card \$40.00 for any office appointment when I do not show or do not cancel at least 24 hours in advance.

Circle one: VISA DISCOVER MASTERCARD

CARD # _____ Expiration date: _____

Cardholder Signature: _____

Initials _____

II. APPOINTMENT POLICY

--**Late appointments:** Patients who arrive late for their scheduled appointment times will be worked into the schedule or will be seen at the end of the schedule.

--**Wait times:** This is a specialty office. We strive to keep to the scheduled appointment times. However, in this practice there are some circumstances beyond our control that can result in a longer wait time for everyone. We provide the necessary time and treatment for all our patients and some may require more time than others for unforeseen reasons. For every appointment, patients should plan to be her for one to three hours, however, this time may vary.

--**Multiple providers:** We now have four providers caring for our patients; therefore, some patients may be called before others who have been waiting longer because they are seeing a different provider. All patients will be seen in the order they are scheduled. Patients who arrive before their scheduled appointment time will not be seen early unless we have had a cancellation or no show.

Initials _____

III. PHYSICIAN'S ASSISTANT

The Augusta Pain Center utilizes a Physician's Assistant licensed by the Georgia State Board of Medical Examiners, who evaluates and treats patients according to the guidelines that have been set by this board. Under the physician's supervision, the PA is directly involved in patient care and together they coordinate the best treatment plan for the patient's needs.

I hereby acknowledge that I have read and understand the above policy and I agree to abide by these guidelines.

Initials _____

IV. PRESCRIPTION MEDICATION POLICY

Prescriptions will only be filled during regular business regular business hours. Prescriptions will be faxed to your pharmacy whenever possible; otherwise they can be picked up at your regular appointment. All calls regarding refills received after 2:00 PM will be returned the following business day. Every effort will be made to return all other calls before the end of the day. NO prescriptions will be filled on Fridays.

A medication for an accepted pain problem may be prescribed for you that may not have an indication by the FDA. This is common practice by physicians nationally that may be based on medical evidence when it is considered an appropriate treatment.

Initials _____

V. FINANCIAL POLICY

It is our desire that payment of your account is as easy and convenient as possible. We will assist you in any way we can to facilitate the settling of your account. In order for us to keep billing fees to a minimum, it is absolutely necessary for you to provide us with accurate and up-to-date insurance information at EACH visit. It is your responsibility to notify us of any changes in insurance so that claims can be filed correctly.

Approval from your insurance company does not guarantee payment. The patient is ultimately responsible for payment of services rendered.

Initials _____

VI. BILLING

You will receive a bill for services provided at each of your visits. Please note that physician services are different from facility charges. The bill that you receive from Augusta Pain Center is for physician services only. When you have a procedure, you will receive a separate bill from the facility. This is customary and is to cover the costs to the facility for supplies, equipment, medications, personnel, the procedure room and observation following the procedure. As a courtesy to you, we will file the claims for physician services to your insurance company.

Initials _____

VII. PAYMENT

In accordance with the agreement you have with your insurance company, any deductible or co-pay is required at the time services are rendered. Failure to keep your account current may prohibit future services until your account is current. Payments may be made by cash, check, debit card, money order, or accepted credit cards.

Initials _____

VIII. AUTHORIZATION TO RELEASE INFORMATION

Consent and authorization is hereby given to Augusta Pain Center, its associates and billing agents to release to any state agency, federal agency, insurance company or third party such information as may be necessary for processing of claims (including copies of any medical records, including those that relate to history, treatment, diagnosis, prognosis, psychiatric care, drug and substance abuse, HIV/AIDS), or any confidential information that may be required for any health related utilization review or quality assurance activities.

Initials _____

IX. ASSIGNMENT OF INSURANCE BENEFITS

As a courtesy, this office makes significant efforts to verify insurance coverage and obtain authorization for the services rendered. However verbal communication with the insurance company may not be accurate, nor

will it guarantee payment for rendered services. By signing this document you authorize and direct the following state agencies, federal agencies, insurance companies, and/or third party payers to pay direct to Augusta Pain Consultants, PC for physician service and you agree to be financially responsible for services not covered by your insurance.

Initials _____

X. HEALTH INFORMATION PRIVACY ACT (HIPAA)

According to the federal Health Information Privacy Act, effective April, 2003, health professionals, using their judgement, may disclose to a family member, other relative, close personal friend or/and other person you identify, health information relevant to that person's involvement in your care or payment related to your care.

Please list those persons that you wish to receive information related to your care, including billing and appointment information:

Also indicate whether any information may be left on an answering machine or voicemail:
YES _____ NO _____

XI. CONTRACT AS TO LEGAL FEES AND COLLECTION FEES

If legal action becomes necessary to collect for plaintiff's services rendered, the undersigned party shall be responsible for plaintiff's reasonable attorney fees, all cost of collection, court costs, and any other relief to which plaintiff may be entitled under law. I agree that in the event that court action becomes necessary, the plaintiff's case shall be tried in Richmond County, Georgia regardless of defendant's county or state of residence. I understand the fee charged by the physician may include amounts not covered by insurance.

I hereby acknowledge that I have read and understand the above policies and procedures, and I agree to abide by these guidelines:

Printed name _____ Date _____

Signature _____

By _____ Relationship _____
(legal guardian or nearest relative, if patient is unable to sign)



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WORKER'S COMPENSATION

Do you have an open worker's compensation claim for the reason you are seeing us?

_____ YES

_____ NO

If YES, please complete the information below, sign and date at bottom. **If NO**, just sign, and date at bottom.

Claim Number: _____

Date of Injury: _____

Adjustor Name: _____

Adjustor Phone Number: _____

Employer Contact: _____

Employer Phone Number: _____

Insurance Carrier: _____

Address: _____

City: _____ **State:** _____

Phone Number: _____

Patient Signature

Date

KEEP THIS FOR YOUR CONVENIENCE

Directions to Augusta Pain Center and AP Surgery Center

From South Augusta on I-520 (Bobby Jones Expressway): Take the Wheeler Road exit and turn left. Turn left on Wheeler Road and cross the bridge. Turn right at Perimeter Parkway (the second traffic light) and travel 1 1/2 miles to the intersection of Perimeter and Interstate. We are in the brown and beige two story, building located on the right.

From Martinez on I-520 (Bobby Jones Expressway): Take the Wheeler Road exit and turn left. Turn right at Perimeter Parkway (the second traffic light) and travel 1 1/2 miles to the intersection of Perimeter and Interstate. We are in the brown and beige two story, building located on the right.

From I-20 (South Carolina): Take the Wheeler road exit and turn left. Turn left on Interstate Parkway (the second traffic light) and travel .6 miles to the intersection of Perimeter and Interstate. We are in the brown and beige two story, building located on the left.

From I-20 (Atlanta): Take the Wheeler road exit and turn right. Turn left on Interstate Parkway between the credit union and the BP station. Travel .6 miles to the intersection of Perimeter and Interstate. We are in the brown and beige, two story building located on the left.

From Wheeler Road: Turn into the Doctor's Hospital entrance and go to the four way stop. Turn right. Go one block and turn right on Wainbrook Drive. Go one block and turn left at the dead end. Go one block. We are in the brown and beige, two story building located at the corner of Interstate and Perimeter Parkways.